## BEDDINGTON DENTAL ADMINISTRATIVE COURSE **Application Form Applicant Information** Full Name: Date of Birth: Address: City: Province: Postal Code: Phone Number: **Email Address: Education and Experience** Highest Level of Education Completed: ☐ High School Diploma ☐ College Diploma ☐ Bachelor's Degree ☐ Other: Do you have prior experience in an administrative role? ☐ Yes □ No If yes, briefly describe your experience: **Availability** Our program includes online sessions, in-office training, and a practicum. Are you available to participate fully in the course? ☐ Yes □ No If no, please explain: **Program Details Acknowledgement** ☐ I understand that this program includes a practicum that may not take place within Beddington Dental Clinic but will be arranged by the clinic. ☐ I understand that the course will prepare me for dental office administrative roles and does not guarantee a position at Beddington Dental Clinic. Course Fee Acknowledgement ☐ I acknowledge that the course fee is \$4000.00, and it must be paid in full prior to the start of the program. I understand that my enrollment will not be confirmed until payment is received. ☐ I understand that the course fee is non-refundable once the program has commenced. **Additional Questions** How did you hear about the Beddington Dental Administrative Course? Do you have experience using dental or medical office software? If yes, please specify. **Applicant Signature** By signing below, I confirm that the information provided is accurate to the best of my knowledge. I also acknowledge and accept the program details and course fee terms. Signature: Date: